

MINUTES OF THE SPECIAL WORK SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JULY 24, 2012 AT 6:00 P.M. IN THE CITY OF JERSEY VILLAGE FIRE DEPARTMENT TRAINING ROOM AT 16501 JERSEY DRIVE, JERSEY VILLAGE, TEXAS 77040.

A. The meeting was called to order by Mayor Hamley at 6:15 p.m. with the following present:

Mayor, Russell Hamley	City Manager, Mike Castro, PhD
Council Member, Justin Ray	City Secretary, Lorri Coody
Council Member, Rod Erskine	
Council Member, Harry Beckwith III, PE	
Council Member, Sheri Sheppard	
Council Member, Jill Klein	

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; Michael Brown, Director of Parks; Bob Blevins, IT Administrator; and Karen Farris, Human Resource Generalist

B. Consider Resolution No. 2012-28, setting the 20th day of August at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the time, date, and place for the public hearing on the proposed 2012-2013 Crime Control and Prevention District's Budget.

Council Member Beckwith moved to approve Resolution No. 2012-28, setting the 20th day of August at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the time, date, and place for the public hearing on the proposed 2012-2013 Crime Control and Prevention District's Budget. Council Member Ray seconded the motion. The vote follows:

Ayes: Council Members Ray, Erskine, Beckwith, Sheppard, and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2012-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SETTING A DATE, TIME AND PLACE FOR A PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2012-2013 CRIME CONTROL AND PREVENTION DISTRICT BUDGET; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

C. Consider Resolution No. 2012-29, setting the 17th day of September at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for a public hearing on the proposed fiscal year 2012-2013 municipal budget.

Council Member Klein moved to approve Resolution No. 2012-29, setting the 17th day of September at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for a public hearing on the proposed fiscal year 2012-2013 municipal budget. Council Member Beckwith seconded the motion. The vote follows:

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Ayes: Council Members Jay, Erskine, Beckwith, Sheppard, and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2012-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SETTING A DATE, TIME AND PLACE FOR A PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2012-2013 MUNICIPAL BUDGET; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

D. Review and discuss the proposed fiscal year 2012-2013 municipal budget.

Before reviewing the municipal budget, Council was presented with follow-up information from last night's meeting - two (2) hand-outs as follows:

1. List of Cities with Red Light Cameras; and
2. List of Answers prepared by the City's Finance Director

Finance Director, Isabel Kato's handout provided the following information:

1. The amount for new construction for FY 2011-2012 was \$1,924,145.
2. Mayor Hamley asked to delete line items with -0- balances -. The system will not allow the deleting of items because of previous activity; therefore, the reprinted reports have been printed without the \$0 balance line items included.
3. The decrease on employment taxes from line item 01-19-3053 is because the projected number of new employees for fiscal year 2012-2013 decreased compared to FY 2011-2012.
4. Line item 01-33-3055 (health insurance) for actual FY 2010-2011 was for one employee with dependent family health care. This employee waived his coverage during FY 2011-12 and after.
5. Line item 01-39-4007 (pool maintenance) the actual expenditure amount for FY 2010-2011 was \$7,733 and the adopted budget was \$18,000. On budget year 2011-2012 city council approved a supplemental of \$7,000 for a handicap access lift in the pool which was purchased during this fiscal year. Staff is decreasing their base proposed budget for FY 2012-2013 to \$15,000.
6. The correcting journal entry on the beginning fund balance for the impact fees fund was prepared and posted on 7/24/2012; the correct beginning fund balance will be displayed when this fiscal year is closed.
7. The \$277,000 transfer projected for FY 2011-2012 was entered incorrectly; this transfer took place on FY 2010-2011. The purpose of this transfer was to pay for part of the waterline extension south of Highway 290.
8. Projected fund balance on street bond fund 13 is corrected – a projected transfer of \$500,000 was entered incorrectly for 2012-2013 base budget.

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9. The line item 10-91-7117 name was corrected and changed to golf course reclaimed water.

Discussion was had on the information presented. Council concluded that the totals presented at the July 23, 2012 meeting would change in accordance with this new information. Ms. Kato concurred and referred Council to the new yellow sheets that were distributed at the start of the meeting which contained the updated figures.

In concluding discussion on the updates from Monday night's meeting, Council then received a presentation from the Chief of Police, Eric Foerster concerning the unfunded mandated changes regarding the Public Safety Radio Requirements. He told Council that the FCC has mandated that all emergency response radios must be made narrowband capable by 2013. He stated that we currently lease radio airtime from Harris County and everyone in our city will need a new radio in order to comply with this new regulation and to continue to use the Harris County system. Chief Foerster told the Council that the radios they currently have cannot be upgraded and they cannot phase in a few new radios at a time due to the time constraints and the fact that the new system is not designed to work with the old technology. He showed Council the cost to replace all the radios, which will involve three (3) city departments – police, fire and communications. He also gave the Council the cost to lease/purchase the equipment over a three (3) year period. The delta between purchasing and leasing is some \$50,000, but staff is recommending the lease/purchase because this program allows the city to get all the equipment up-front and then pay for it over a three year period.

Council engaged in discussion about how to pay for this unfunded mandate. They discussed in detail the benefits of leasing vs. purchasing. They discussed warranties on the equipment and discovered that either way the warranties would be in place on the equipment. After discussing same, it was the consensus of Council to take staff's recommendation and go with the lease program.

With no further discussion on the Chief's presentation, Council then reviewed the Supplementals one item at a time. Each item was introduced by the Mayor and the appropriate department head fielded questions from Council as required.

In completing the review, it was the consensus of Council that all supplementals presented, excepting General Fund item Rank #4 and Golf Course Fund item Rank #1 which were both removed by staff, be approved as follows:

General Fund

25 Supplementals were approved for the General Fund totaling \$709,646

Utility Fund

6 Supplementals were approved for the Utility Fund totaling \$508,353

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Motel Tax Fund

1 Supplemental was approved for the Motel Tax Fund totaling \$1,500

Asset Forfeiture

1 Supplemental was approved for the Asset Forfeiture Fund totaling \$2,400

Capital Replacement Fund

8 Supplementals were approved for the Capital Replacement Fund totaling \$527,638

Traffic Safety Fund

1 Supplemental was approved for the Traffic Safety Fund totaling \$58,862

Golf Course Fund

6 Supplementals were approved for the Golf Course Fund totaling \$110,950

Fund 15- Red Light Camera

3 Supplementals were approved for the Red Light Camera Fund totaling \$99,621

Fund 50 – Crime Control

4 Supplementals were approved for the Crime Control Fund totaling \$402,585.

In completing discussion on the requested supplementals, Council then engaged in discussion on compensation and the request for a 3% merit increase. After limited discussion on this matter, it was the consensus of Council that staff should receive a 3% merit increase.

E. Adjournment.

Mayor Hamley announced that the meeting set for July 25, 2012 would not be necessary since the budget work session items have been completed. With no other items to be addressed by the Council, the meeting was adjourned at 8:30 p.m.

Lorri Coody, City Secretary